

NEW HAMPSHIRE BOARD OF  
MENTAL HEALTH PRACTICE

BOARD MEETING MINUTES – March 18, 2016

Present: Richard Phelps, MSW, LICSW, H. Alan Goodman, Ph.D., LCMHC Dayl Hufford, D.Min, LPP, Diane Vaccarello, MS, LMFT, and Kathleen Skinner Shulman, Ed.D., Public Member.

Not present: Jane Power Kilcoyne, Ed.D, Public Member

The meeting was called to order at 9:00 a.m. by Richard Phelps, LICSW, Board Chair

Draft minutes of the February 19, 2016 meeting were reviewed by the Board. Motion was made by Kathleen Skinner Shulman and seconded by Diane Vaccarello to approve the minutes as recorded.

Vote: For: RP, DV, KSS, DH  
Opposed: 0  
Recused: AG

**I. CORRESPONDENCE**

- A. Kahn, Susan, LICSW - The Board reviewed a letter from Ms. Kahn expressing concern about the number of continuing education requirements need to maintain her license. Ms. Kahn suggested the Board lower its requirement for clinicians who work part-time. Motion was made by Kathleen Skinner Shulman and seconded by Alan Goodman to send a letter to Ms. Kahn stating that the Board has no intention to change the rule and that it is the opinion of the Board that a licensee cannot be part-time ethical.

Vote: For: RP, AG, DV, KSS, DH  
Opposed: 0  
Recused: 0

- B. Haws, Robert, MD – The Board reviewed a letter from Dr. Robert Haws, Director, Mansfield Clinic Research Center asking if New Hampshire would permit a Wisconsin licensed clinical social worker to provide behavioral therapy for individuals in New Hampshire via telemedicine. Motion was made by Diane Vaccarello and seconded by Alan Goodman to notify Dr. Haws that the social worker would have to be licensed both in Wisconsin and New Hampshire. The Board suggested that Dr. Haws review the statement regarding telemedicine on its website.

C. Vote: For: RP, AG, DV, KSS, DH  
Opposed: 0  
Recused: 0

D. Gilchrist, Cody & Lischinsky, Ashley – The Board reviewed a letter from Ms. Gilchrist and Ms. Lischinsky, students at Plymouth State University, regarding portability among clinical mental health counselors. Motion was made by Kathleen Skinner Shulman and seconded by Alan Goodman to thank Ms. Gilchrist and Ms. Lischinsky for their letter and inform them that the Board is currently looking into portability issues.

Vote: For: RP, AG, DV, KSS, DH  
Opposed: 0  
Recused: 0

## **II. RULES**

A. Mhp 303.01 and Mhp 303.02 – The Board will re-submit a Rulemaking Notice form on these rules at a later time. Public hearing date still needs to be determined.

## **III. DECLARATORY RULING**

A. Daly, Andrea – The Board reviewed a Petition for a declaratory ruling on whether or not candidates for licensure can bill for services. This matter was discussed and a review of the ruling will take place at the April 15, 2016 meeting.

Upon the motion of Alan Goodman and seconded by Kathleen Skinner Shulman, the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing applications, investigations of alleged misconduct of licensees, final disciplinary action and other adjudicatory decisions, in accordance with RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H. 574 (1978), RSA 330-A:29, V, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

[Non-public minutes held separately]

Upon the motion of Alan Goodman and the second of Kathleen Skinner Shulman, the Board by roll call vote, resolved to withhold the minutes of the preceding non-public session, with the exception of approved applications, responses to motions and disciplinary actions until they are served from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective.

Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

#### **I. APPLICATIONS APPROVED FOR LICENSURE**

- A. Approved mental health counselors: Sheri Lantagne, William Timberlake and Melissa Young.
- B. Approved clinical social workers: Shanna Braden, Jennifer Brooks, Steven Danzig, Ivysue Hranac, Carrie Holowecki, Kelly King, Joshua New, Monique Prince, Caitlin Stevenson and Emily Woodall..
- C. Approved marriage & family therapists – Amber Kerby.
- D. Approved pastoral psychotherapists – no applications for review this month

#### **II. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS**

- A. Mental Health Counselors: Christopher Freddo, Hope Jefferson, Julie Ligon, Kasey Lynch, Paul McKim, Annie Novak, Ashley Raymond and Lisa Witham.
- B. Social Workers: Julie Barbick, Shelby deBruyn, Celeste Decker, Cassandra Field, Gerianne Patti and Kyle Tremblay.
- C. Marriage & Family Therapists: no agreements for review
- D. Pastoral Psychotherapists: no agreements for review

Meeting was adjourned at 1:00 PM

Next meeting is scheduled for April 15, 2016